

DISASTER AND EMERGENCY PREPAREDNESS PLAN

In order to ensure the physical protection of students, staff, and facilities in the event of disasters or emergencies, staff and students must be prepared to respond quickly and responsibly. The Superintendent or designee shall develop and maintain a disaster preparedness plan, which details provisions for handling all foreseeable disasters and emergencies and the restoration of school order and operation.

The principal or designee shall augment the District plan with working plans and procedures specific to each school. The principal shall keep on file with the Superintendent or designee an updated site plan.

District and site plans shall address at least the following situations:

1. Fire on or off school grounds, which endangers students or staff members.
2. Natural or man-made disasters.
3. Bomb threat or actual detonation.
4. Attack or disturbance by individuals or groups.

The Superintendent or designee shall ensure that the plans include:

1. Procedures for the safety of students, staff members, and security of facilities.
2. A chain of command structure to ensure smooth administrative control of operations during a disaster or emergency.
3. The establishment of a clear, effective communication system.
4. Use of state-approved Standard Emergency Management System (SEMS) guidelines and regulations.
5. Guidelines for the involvement of law enforcement and other emergency services.
6. Regular site-based disaster preparedness drills to demonstrate how safety procedures may be applied to various types of disasters and emergencies.

Reference: Government Code: 3100; 8607; Education Code: 32000-32004; 32040; 35295-35297; 39834; 40041.5; 46390-46392; 49505; Code of Regulations, Title 5: 550; 560; Code of Regulations, Title 19: 2400

Policy Adopted: October 21, 1974; November 3, 1975, November 15, 1976; November 7, 1977, April 16, 1979; January 18, 1982; January 17, 1983; February 21, 1984; March 5, 1984; July 6, 1999; January 12, 2010